TREASURER'S OFFICE
County of Dauphin

# HOTEL ROOM RENTAL TAX REMITTANCE REPORT

DAUPHIN COUNTY

Remit to:
101 Market Street, Room 105
Harrisburg, PA 17101
(717) 780-6550

**Account No**. _____ **Email address** _____

*TO INSURE PROPER CREDIT TO YOUR ACCOUNT, PLEASE LIST YOUR PROPER ACCOUNT # ABOVE*

**Period beginning on** _____ **and ending on** _____

**Facility Name** _____

**Facility Address** _____

_____

**Mailing Address** (if different than above)

_____

_____

| | | | |
|---|---|---|---|
| 1. | Total gross receipts for the period | | |
| 2. | Less: Receipts exempted from tax | | enter as a negative number |
| 3. | Taxable receipts | 0.00 | |
| 4 | Total Tax Due 0.00% | 0.00 | |

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| | | | | | | |
|---|---|---|---|---|---|---|
| Number Single Rooms: | | X | | (Rate) = | 0.00 |
| | | X | | (Rate) = | 0.00 |
| Number Double Rooms: | | X | | (Rate) = | 0.00 |
| | | X | | (Rate) = | 0.00 |

**Please make your check payable to "Dauphin County Treasurer."**

## TAXPAYER INFORMATION

Lodging Room Rental Tax is imposed at the rate of 5% of the taxable receipts received by each operator of a facility within Dauphin County. The tax is to be collected by the operator of each facility from each patron who rents a room. Each operator is required by law to file a tax return and remit tax due on or before the last day of the month subsequent to the month in which the tax is levied. If there is no tax due for a given period, file return indicating **".00"** on the Total Tax Due line. Failure to remit timely payment may result in civil and/or criminal charges, including fines, penalties, and attorney's costs, as allowed by law.

I hereby certify that this return has been examined by me and that the information contained herein is true, correct, and complete to the best of my knowledge and belief.

_____ _____ _____
Signature Title Date

TREASURER'S OFFICE USE ONLY

DATE PAID_____ CHECK NUMBER_____ RECEIPT NUMBER_____